

Cooperative Education Calendar

Semester 2/21 (Class 39)

Period of cooperative education

January 10 - April 29, 2022

Activities	Duration
<p>Students fill out an application for joining cooperative education through the online cooperative education system at <a href="https://coop.spu.ac.th/login.php">https://coop.spu.ac.th/login.php</a></p>	<p>1 - 30 September 2021</p>
<p>Students choose an establishment to work in cooperative education. Students can access information about establishments from the Cooperative Education Center or other sources through the approval of the cooperative education advisor and <b>strictly</b> follow the steps as follows:</p> <ul style="list-style-type: none"> <li>- Students submit a form notifying the list of establishments interested in cooperative education with the advisor</li> <li>- Advisors compile a form to report the list of business establishments and deliver it to the Cooperative Education Center to prepare and send a request for assistance to the establishment according to the e-mail that the student has notified (email cc the student).</li> <li>- Students are interviewed directly with the establishment (if applicable).</li> </ul>	<p>1 September – 30 November 2021</p> <p>For students enrolled Cooperative Education Preparation Course semester 1/2564</p>
<p>Students submit an acceptance form to join the cooperative education (FM สก. - 02) and a notification form for an action plan.</p> <p>Cooperative Education (FM สก. - 03) issued by the enterprise delivered to the Cooperative Education Center via e-mail : yaowalux.pa@spu.ac.th</p> <p>***In case the establishment sends a response form directly to the Cooperative Education Center, the center will send a copy to the students via e-mail.</p>	<p>1 September – 4 December 2021</p>

Students submit a letter confirming their cooperative education to the advisor.	15 September – 4 December 2021
Advisor collect a letter confirming the work of cooperative education and send to the Cooperative Education Center to prepare a letter of remittance	1 October – 10 December 2021
Cooperative Education Center prepare and send a letter to send students by e-mail to the establishment and cc the student.	1 November 2021 – 9 January 2022
Students book for registration for the 2nd semester of the year. **register a cooperative education course.	26 November 2021 – 4 January 2022
Students confirm their registration for semester 2/2564	24 December 2021 – 4 January 2022
Orientation for co-operative education students	7 January 2022
<b>Students work cooperative education at the establishment.</b>	<b>10 January 2022</b>
Instructors give advice on cooperative education at the workplace	January – April 2022
Students evaluate the establishment. through the online cooperative education system at <a href="https://coop.spu.ac.th/FM_C0perative09_list.php?tab=td26">https://coop.spu.ac.th/FM_C0perative09_list.php?tab=td26</a> (FM.สก.-09)	April – 6 May 2022
Instructor evaluate the establishment through the online cooperative education system at <a href="https://coop.spu.ac.th/FM_C0perative10_list.php?tab=td29">https://coop.spu.ac.th/FM_C0perative10_list.php?tab=td29</a> (FM.สก.-10)	April – 6 May 2022
<b>The last day of the cooperative education practice at the establishment</b>	<b>29 April 2022</b>
Faculty organizes seminars to learn about student cooperative education performance	2-6 May 2022
The faculty submits the results of the study to the academic office.	according to the schedule of the academic office

**Note :** Students who go to work in cooperative education must have passed the preparatory course for cooperative education only.

If you have additional questions, please contact the Cooperative Education and Career Development Center.

